



**Board Meeting Agenda**  
**123 Brooks St.**  
**January 26, 2023 – 6:00 p.m. (Dinner 5:30 pm)**

- I. Call to Order & Determination of a Quorum – L. Lobue
- II. Welcome Guests – L. Lobue
- III. Public Comment
- IV. **Consent Agenda** – L. Lobue
  - A. Board Meeting Minutes – 12.19.2022
  - B. Executive Committee Meeting Minutes 1/18/2023
- V. Assignment of Items Removed from Consent Agenda to Agenda
- VI. CEO Report
  - A. Program Highlights December 2022
  - B. Rice University Capstone Project Timeline
  - C. Karri Axtell, Program Director, 18+ Adult Transition Programs
- VII. Committee Reports: L. Lobue
  - A. Governance Committee – A. Johnston
  - B. Internal Committee Report – H. Marshall
    - 1. Budget and Finance Committee: S. Lee
      - December 2022 YTD Financials**
      - Action Item: Approve December 2022 YTD Financials**
    - 2. Real Estate Committee - T. Zafar (Closed Session)
      - 407 Julie Rivers Dr – Update on Grants Received and Purchase of Building
- VIII. New Business – L. Lobue  
2023 Calendar of Events
- IX. Adjourn

**Next Board Meeting: March 27, 2023**



Board of Directors Annual Meeting  
December 19, 2022  
Meeting Minutes

- I. Call to Order and Determination of Quorum: Larry Lobue, Chairman, did not attend. Vice Chair, Hal Marshall established a quorum was present and began the meeting at 6:05 p.m.

Present	Absent	Guests	Staff Present
Josefina Alcala-Hamilton	Jennifer Lane		Laura LaVigne
Kevin Casey	Larry Lobue, Chairman		Cheryl Olivier
Traci Duez	Laura Rosilez		
Charlie Huber			
Ann Johnston			
Sharon Lee			
Hal Marshall			
Megan Neely			
Tariq Zafar			

- II. Welcome Guests: Hal Marshall thanked everyone for attending. No guests were present.

Laura LaVigne congratulated Megan Geary on the upcoming birth of her baby girl and a \$200 gift card was presented to Megan on behalf of the Board of Directors and The Arc of Fort Bend.

- III. Public Comment: None

- IV. Consent Agenda:

- A. Board Meeting Minutes – 9/26/2022: Motion was made by Tariq Zafar to accept Consent Agenda item. Seconded by Kevin Casey. **Motion approved.**

- V. Assignment of items removed from Consent Agenda to Agenda: No items removed.

- VI. CEO Report:

- A. Laura reviewed the program highlights for September, October and November 2022. Laura reviewed Karri's hours for General Info & Referral, IEP Reviews/Consultations & Adult Transition Planning. Karri had Parent Support Group Presentations in September, October and November. Laura indicated that MOKA participation is still slow but will keep the program. Laura explained to Hal Marshall that the MOKA program was a meet up where parents of kids with Autism and other IDD's can connect and share information. Charlie Huber stated that in the early days of The Arc, that is what the parents did, share information. Karri also had the Adult Sibling Support Group meeting and the Teen Sibling Connection Support Group meeting. Laura arranged a meeting with Senator Kolkhorst and Representation Gates. Although, originally Mr. Gates did not want meet with Laura, she feels that they made great headway. The Arc of Texas called and wanted to meet with all of the chapters to find out what are their needs. Laura spoke to them and told them she needed Legislative Advocacy. Laura attended the Sugar Land City Council Meeting in October to celebrate National Disability Month. The Special Olympics/Social Rec bowling program has started and practice is being held at Bowlero Lanes in Stafford. Laura reviewed the bowling attendance numbers for Sept., Oct. & Nov. Social Recreation had two events in October and two events in November. Special Olympics softball, aquatics, volleyball and tennis practices started. Fifteen athletes attended the Special Olympics State Competition in Bryan/College Station on October 6-8. The Social Rec and TwentySomethings group will have a Holiday party on Dec. 13 at Christ Church. The Special Olympics bowling program has gone from 0 participants to 14 registered bowler. Steve & Eilene Brown have been certified as bowling coaches and will

coach the team this year. Laura attended the workshop, Nonprofit Leadership Refresh, which was offered by the George Foundation. It covered all aspects of fundraising in current times. Laura and Karri attended the GFL Tournament and dinner and spoke about The Arc's programs.

VII. Committee Reports:

A. Governance Committee: A. Johnston

1. Ann Johnston turned the Strategic Planning item over to Charlie Huber. Charlie Huber explained why we have to have Strategic Planning and that our Core Values are based on Strategic Planning. Laura explained the outcomes of our previous Strategic Plan. Charlie further stated that we have six new Board members who were not part of the previous Strategic Plan. Hal Marshall stated that in the Roundtable discussion one of the key points was to get our new Board Members involved in the next Strategic Planning. Laura is in the process of searching for a facilitator. Rice University has a Capstone program where The Arc could be considered for a Capstone project.

Motion made by Megan Geary to authorize Laura LaVigne to initiate an Application to Rice University for The Arc to be considered for a Capstone project. Seconded by Kevin Casey. **Motion Approved.**

2. Motion made by Charlie Huber to defer plan to hire a Development Director. Seconded by Tariq. **Motion Approved.**
3. 2023 Operating Plan Goals were handed out. Motion made by Charlie Huber to approve the 2023 Operating Plan Goals. Seconded by Kevin Casey. **Motion Approved.**

B. Internal Committee: H. Marshall

1. Budget & Finance – S. Lee

- a. Sharon reviewed the November 2022 YTD Financials. Motion made by committee to approve the November 2022 YTD Financials. **Motion Approved.**
- b. Sharon reviewed the 2023 Operating Budget and asked the title on the actual document be changed to 2023 Operating Budget from 2023 Budget 5<sup>th</sup> Draft. Motion made by committee to approve the 2023 Operating Budget with the edit Sharon stated. **Motion Approved.**

2. Real Estate Committee – T. Zafar

No guests were present, so the committee did not go into closed session. Tariq provided a brief overview on each of these items.

- a. Motion made by committee to ratify choosing Care Providers for 2022-23 insurance. **Motion Approved.**
- b. Motion made by committee to ratify decision to pay ½ cost (\$59,000) of roof at 1005 Industrial. **Motion Approved.**
- c. Motion made by committee to approve the Proposed, Renewed leases for Cypress Point & Worley Dr. homes. **Motion Approved.**
- d. Motion made by committee to ratify contract for purchase of 407 Julie Rivers Dr. – Due Diligence Period. **Motion Approved.**
- e. Motion made by committee to approve James Patterson to contact the Helm Group for assistance with any drawings needed. **Motion Approved.**
- f. Motion made by committee to ratify engagement of PCA Associates to complete the inspection of 407 Julie Rivers Dr. **Motion Approved.**

VIII. New Business:

- A. Best in the West – Hal gave a brief recap of Best in the West and stated that Gross Income was \$302,079. Kevin Casey announced that he will donate a 67 Mustang Convertible, Aggie maroon colored for the 2023 Best in the West raffle.

IX. Adjourn: Meeting adjourned at 8:02 p.m.

Submitted By:  
Cheryl Olivier  
Administrative Assistant

Attested to:  
Ann Johnston  
Secretary, Board of Directors

**The next board meeting is January 23, 2023**



Executive Team Meeting Minutes  
January 18, 2023  
Start time 4:50 p.m. - Adjourned 6:22 p.m.  
The Arc Office

*Attendees* L.Lobue, Chairman; H. Marshall, Vice Chairman; A. Johnston, Secretary; S. Lee, Treasurer; C. Huber, Past Chairman; L. LaVigne, CEO  
*Absent* T. Zafar, Real Estate Committee

**1. Internal Committee Report**

- a. Budget & Finance: S. Lee
  - i. December 2022 YTD Financials – reviewed and discussed. Lee reported final numbers were not available and Marshall stated to table approval pending final numbers. All agreed.
- b. Real Estate Committee Meeting: H. Marshall
  - i. Discussed there were no action items as there have been no Real Estate Committee meetings to date.
  - ii. Purchase of Julie Rivers Drive – Marshall reviewed the status of the property purchase and inspections being preformed.

**No Action Items**

**2. Governance Committee – A. Johnston**

LaVigne discussed application for proposed strategic planning and possible alternatives to Rice University.

**No Action Items**

**3. CEO Report: L. LaVigne**

- a) LaVigne provided update on program events during December and January. Discussed Special Olympics basketball and a unified team. LaVigne discussed a member's request for assistance from Karri Axtell regarding information on area day hab programs. LaVigne and Axtell to tour local facilities in February.
- b) LaVigne provided updates on grants and at what stage they are in for their approval status from the various organizations.
- c) Announced the opening of the Kathy Moody scholarship for 2023.
- d) LaVigne informed those present of the return to the Annual Awards Dinner at Safari Texas. She requested nominations for the various categories.
- e) Discussed the Golf Classic and the Western Dance beginning to plan for 2023 events.

**4. December 19, 2022 – Board Meeting Agenda: L. Lobue**

Agenda reviewed and discussed. Tabled Financials. Approved remaining items.

**Next Executive Committee Meeting: Wednesday, March 8, 2023, at 4:45 p.m.**

**CEO Report  
December 2022**

- I. Strategic Goal: The Arc shall advocate for appropriate individualized educational programs & opportunities for people with intellectual and developmental disabilities (I/DD) in all stages of life.**  
Karri's Highlights:

Parent Contacts & Visits:

December 2022

General Info & Referral: 10 (4.20 hrs.)

Special Ed: 4 (2.6 hrs.)

IEP Reviews/Consultations: 1 (1.0 hrs.)

ARD Meetings: 0

Adult Transition Planning: 0

Guardianship: 0

Adult Services (Provider/Day Hab/SSI/Medicaid): 2 (.9 hrs.)

Employment: 3 (2.5 hrs.)

Outreach: 1.5 hours; (Attend community events, vendor fairs, create Community Happenings, social media articles, videos, virtual events)

Total Education Advocacy Hours in 2022: Jan – Dec 2022: 226.9 Hrs.

- II. Strategic Goal: The Arc shall advocate for a variety of vocational/employment options for people with I/DD.**

Community Happenings e-news & social media posts of employment opportunities & training programs

- III. Strategic Goal: The Arc shall advocate for public and private community institutions to become more responsive to the individual needs of people with I/DD, thereby promoting quality of life for all.**

Community Meetings Membership:

Karri: Fort Bend Connect, Community Resource Coordination Group

Laura: Fort Bend Transportation Advisory Committee, Ft. Bend Leadership Group

Community Partnerships:

Pam confirmed basketball facility for practices at Travis High School

Pam confirmed Christ's Church for Holiday Pizza Party & Dance on December 13 (Social Rec & TwentySomethings)

Karri continues collaborating with Christ's Church for Teen/Teen Social

- IV. Strategic Goal: The Arc shall advocate for and promote a variety of appropriate and inclusive social, cultural, fitness/wellness opportunities in the community.**

Bowling Attendance:

December 3 – 23                      December 17 – 31

December 10 – 28                    December 31 – 31

Social Recreation, Special Olympics & TwentySomethings:

December 13 – Holiday Dance and Pizza party– 48 Social Recreation members and family attended.

#### Special Olympics:

- Preparing for Winter Games – State Volleyball in Austin on Feb. 17 – 19. In the process of securing hotel, meals, and transportation for Volleyball delegation
- Fourteen Special Olympic Athletes competed in the Area Bowling Competition in Texas City! Everyone did their best and a lot of gold, silver and bronze medals were received along with 3 ribbons.

#### Teen/Tween Social:

12/02/22 (Fri.) @ 5:30 – 7:30 pm Christ Church Sugar Land – Out Loud Dance; Music & Movement Activity. Teens: 16 Registered – 11 attend (0 - 1st time attendee) Volunteers: 20 Registered – 17 attend (3 Adults, 14 Teens, 3 – 1st Time Vol.)

#### Youth Activity:

Discount ticket event at Sugar Land Holiday Lights at Constellation Field

#### Teen Pals Network:

16 Teens matched with a Pal volunteer since program launched August, 2020. (11 returning teens re-applied and were matched with new volunteers).

#### **V. Strategic Goal: The Arc shall continue to invest in properties that are self-sustaining and provide facilities for our constituents**

(See Real Estate Committee Meeting Minutes)

#### **VI. Strategic Goal: The Arc shall provide effective leadership to insure sustainability of the organization's programs and services through utilizing an annual, Cost/Base/Analysis, assisting with fundraising activities, acquiring grants and maintaining the "corpus" of the Foundation.**

Completed the November 2022 monthly report and billing.

#### Community Development Block Grant November Reimbursement:

Personnel- \$ 1,823.90

Fees & Services - \$ 814.50

Contract Staff - \$ 240.00

## **Rice University Capstone Timeline**

### **Mid-Summer to End of September**

- Organization proposal and selection process.
- Complete the Community Organization application and submit by October 30, 2020.
- Capstone Professors are available for consultation while the project proposal is being developed.
- All organizations will be notified of the selection decision by the end of October at the latest.

### **Early October to End of November**

- A Capstone professor will be assigned to your organization to collect background documents for student teams.
- Provide professors with the required internal data (financials and budgets, your community served, organizational structure, competitive landscape, alliances, etc.)

### **January**

- Attend Community Organization Day.
- Key organization leader(s) and/Board members attend – 2-hour session for Community Organization Day.
- Session designed for organization representative(s) to answer questions about your organization for the students.

### **January to Late April**

- Working with student teams on information gathering and providing perspectives on evolving recommendation drafts.
- Project liaison works with students and professors including providing additional data, facilitating interviews for students, answering follow-on questions, etc.
- Touch base regularly with Capstone professors to discuss progress and resolve potential issues, if necessary.

### **Late April and Early May**

- Organization leadership team and Board members receive students' final presentations.
- Student team deliverables are sent to the organizations for their review and follow-up with student teams, as desired.



# The Arc of Ft. Bend County Balance Sheet

As of December 31, 2022

Dec 31, 22

## ASSETS

### Current Assets

#### Checking/Savings

##### Cash

Facilities Repairs Account	93,241.85
Credit Card Account	1,077.64
Fundraising (WD)	15,173.07
Money Market	358,356.45
Operating Account	91,192.37

Total Cash 559,041.38

Total Checking/Savings 559,041.38

#### Other Current Assets

##### Prepaid Insurance

Crime	249.75
Cyber Liability	1,000.00
Auto	6,553.08
D&O	1,717.00
Umbrella	2,566.50
Professional Liability	1,242.25
Property	24,741.91
Worker's Comp	836.70

Total Prepaid Insurance 38,907.19

Total Other Current Assets 38,907.19

Total Current Assets 597,948.57

### Fixed Assets

Building-Commercial Property	1,195,871.59
Improvements-Commercial Propert	912,294.20
Building - Homes	2,220,853.15
Improvements-Homes	270,659.45
Land	804,768.00
Leasehold Improvemnt.123 Brooks	66,899.00
Office Equipment	5,324.02
Furniture and Fixtures	6,720.00
Computer Equipment	15,757.00
Automotive	76,832.44
Accumulated Depreciation	-2,045,336.92

Total Fixed Assets 3,530,641.93

### Other Assets

Contribution to Foundation	192,082.66
Escrow - Rychlik Job Services	2,500.00
Earnest Money	11,000.00

Total Other Assets 205,582.66

**TOTAL ASSETS 4,334,173.16**

## LIABILITIES & EQUITY

### Liabilities

# The Arc of Ft. Bend County Balance Sheet

As of December 31, 2022

Dec 31, 22

<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable-ARC	-79.11
<b>Total Accounts Payable</b>	-79.11
<b>Other Current Liabilities</b>	
Retirement Plan Payable	1,920.00
Taxes Payable-SUTA	18.02
<b>Total Other Current Liabilities</b>	1,938.02
<b>Total Current Liabilities</b>	1,858.91
<b>Long Term Liabilities</b>	
N/P-ARC Fdn (Worley Dr)	217,074.19
Security Deposits Payable	20,840.00
N/P-ARC Fdn (6419 Brazos Glen)	85,827.31
N/P-ARC Fdn (Chapman Falls)	59,176.58
N/P-ARC Fdn (5141 Cotter Ln)	82,456.91
N/P-ARC Fdn (2715 Cypress Impr)	196,171.38
N/P-ARC Fdn (Manorfield)	123,459.38
N/P-ARC Fdn (Rustic Trail)	130,510.96
N/P-ARC Fdn (5618 Wagon Wheel)	106,160.81
N/P-ARC Fdn (Whispering Creek)	232,648.33
N/P-ARC Fdn(2607 WillowSprings)	119,305.49
<b>Total Long Term Liabilities</b>	1,373,631.34
<b>Total Liabilities</b>	1,375,490.25
<b>Equity</b>	
Unrestricted Contra R&M Reserve	82,000.00
Unrestricted Net Assets	2,879,228.61
Net Income	-2,545.70
<b>Total Equity</b>	2,958,682.91
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,334,173.16</b>

**The Arc of Ft. Bend County**  
**Profit & Loss Budget Performance**  
December 2022

	Dec 22	Jan - Dec 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
Ride fee	0.00	30.00	230.00	-200.00	13.04%	230.00
Youth Social	120.00	1,368.15	800.00	568.15	171.02%	800.00
Riveredge Mortgage Payment	0.00	1,100.00	1,036.00	64.00	106.18%	1,036.00
Bowling - Lane Fee Income	-32.00	3,364.00	4,500.00	-1,136.00	74.76%	4,500.00
Donations & Contributions	455.80	27,693.25	20,000.00	7,693.25	138.47%	20,000.00
Donations - Designated	0.00	2,090.00	1,150.00	940.00	181.74%	1,150.00
<b>Fundraising Event</b>						
Auction / Bid Board Item	27,735.05	54,378.62				
Donation	784.00	29,351.41	0.00	29,351.41	100.0%	0.00
Raffle	2,200.00	20,960.00				
Sponsorship	1,500.00	82,010.58				
Tickets / Tables	2,475.00	24,551.07				
Fundraising Event - Other	12,445.00	163,884.88	391,000.00	-227,115.12	41.91%	391,000.00
<b>Total Fundraising Event</b>	<b>47,139.05</b>	<b>375,136.56</b>	<b>391,000.00</b>	<b>-15,863.44</b>	<b>95.94%</b>	<b>391,000.00</b>
Grant - CDBG Fort Bend	3,093.98	25,256.09	40,000.00	-14,743.91	63.14%	40,000.00
Grants - Other	0.00	23,766.11	43,766.00	-19,999.89	54.3%	43,766.00
Membership Revenue	140.00	5,678.53	9,000.00	-3,321.47	63.1%	9,000.00
Rental Income	39,450.00	468,825.00	468,100.00	725.00	100.16%	468,100.00
Social Rec Fees	295.00	2,146.00	8,400.00	-6,254.00	25.55%	8,400.00
<b>Total Income</b>	<b>90,661.83</b>	<b>936,453.69</b>	<b>987,982.00</b>	<b>-51,528.31</b>	<b>94.78%</b>	<b>987,982.00</b>
<b>Gross Profit</b>	<b>90,661.83</b>	<b>936,453.69</b>	<b>987,982.00</b>	<b>-51,528.31</b>	<b>94.78%</b>	<b>987,982.00</b>
<b>Expense</b>						
Printing and Reproduction	0.00	1,058.00	500.00	558.00	211.6%	500.00
Casey Connection	0.00	4,277.50	2,500.00	1,777.50	171.1%	2,500.00
Auto / Vans - Repairs & Maint.	0.00	1,138.06	2,300.00	-1,161.94	49.48%	2,300.00
<b>Advocacy in Action</b>						
Information / Referral	0.00	911.49	1,100.00	-188.51	82.86%	1,100.00
Educational Advocacy	0.00	13.89	1,268.00	-1,254.11	1.1%	1,268.00
<b>Total Advocacy in Action</b>	<b>0.00</b>	<b>925.38</b>	<b>2,368.00</b>	<b>-1,442.62</b>	<b>39.08%</b>	<b>2,368.00</b>
Reconciliation Discrepancies	0.00	201.10				

**The Arc of Ft. Bend County**  
**Profit & Loss Budget Performance**  
December 2022

	<b>Dec 22</b>	<b>Jan - Dec 22</b>	<b>YTD Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>	<b>Annual Budget</b>
<b>Accounting, Audit, Payroll</b>	252.58	16,337.95	16,000.00	337.95	102.11%	16,000.00
<b>Advertising &amp; Marketing</b>	21.32	309.14	800.00	-490.86	38.64%	800.00
<b>Affiliation/Asso/Mbrship/Certs</b>	127.79	5,471.14	3,178.00	2,293.14	172.16%	3,178.00
<b>Bank &amp; CC Charges</b>	334.71	1,979.52	6,000.00	-4,020.48	32.99%	6,000.00
<b>Board Expenses</b>	0.00	1,941.33	1,605.00	336.33	120.96%	1,605.00
<b>Community Outreach</b>	102.00	1,904.84	3,200.00	-1,295.16	59.53%	3,200.00
<b>Conferences</b>	0.00	0.00	400.00	-400.00	0.0%	400.00
<b>Continuing Education/Staff Dev</b>	0.00	0.00	250.00	-250.00	0.0%	250.00
<b>Donations / Contributions</b>	0.00	-3.85				
<b>Employee Expenses</b>						
<b>Employee Salaries</b>	30,308.40	377,209.42	373,792.00	3,417.42	100.91%	373,792.00
<b>Employee-FICA/Medicare</b>	1,879.11	22,646.01	27,677.00	-5,030.99	81.82%	27,677.00
<b>Employee-Health/Dental</b>	7,944.47	84,396.52	68,903.00	15,493.52	122.49%	68,903.00
<b>Employee-Medicare</b>	439.48	5,296.30				
<b>Employee-Retirement Plan</b>	0.00	0.00	7,236.00	-7,236.00	0.0%	7,236.00
<b>Employee-SUTA</b>	0.00	167.39	4,644.00	-4,476.61	3.6%	4,644.00
<b>Mileage Reimbursement</b>	167.14	167.14	980.00	-812.86	17.06%	980.00
<b>Total Employee Expenses</b>	40,738.60	489,882.78	483,232.00	6,650.78	101.38%	483,232.00
<b>Event Expenses</b>	4,697.80	41,155.28	46,240.00	-5,084.72	89.0%	46,240.00
<b>Facilities HOA Fees</b>	0.00	9,846.70	9,850.00	-3.30	99.97%	9,850.00
<b>Facilities Prop Mgmt Fees</b>	1,300.00	15,600.00	15,600.00	0.00	100.0%	15,600.00
<b>Facilities R&amp;M / Improvements</b>	-9,821.77	117,179.29	75,500.00	41,679.29	155.2%	75,500.00
<b>Facilities Utilities</b>	31.60	200.81				
<b>Insurance</b>						
<b>General Liability</b>	0.00	4,098.00	4,869.00	-771.00	84.17%	4,869.00
<b>Crime</b>	0.00	300.00	300.00	0.00	100.0%	300.00
<b>Workers Comp</b>	0.00	881.70	976.00	-94.30	90.34%	976.00
<b>Property</b>	0.00	47,863.00	42,677.00	5,186.00	112.15%	42,677.00
<b>Cyber Liability</b>	0.00	1,200.00	1,200.00	0.00	100.0%	1,200.00
<b>Auto</b>	0.00	9,624.00	8,872.00	752.00	108.48%	8,872.00
<b>Professional Liability</b>	0.00	2,163.00	2,139.00	24.00	101.12%	2,139.00
<b>D&amp;O</b>	0.00	2,061.00	2,061.00	0.00	100.0%	2,061.00
<b>Umbrella</b>	0.00	3,979.00	3,129.00	850.00	127.17%	3,129.00

**The Arc of Ft. Bend County**  
**Profit & Loss Budget Performance**  
**December 2022**

	<b>Dec 22</b>	<b>Jan - Dec 22</b>	<b>YTD Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>	<b>Annual Budget</b>
<b>Insurance - Other</b>	0.00	1,000.00				
<b>Total Insurance</b>	0.00	73,169.70	66,223.00	6,946.70	110.49%	66,223.00
<b>Interest Expense</b>	8,779.04	72,905.43	68,430.22	4,475.21	106.54%	68,430.22
<b>Meals &amp; Supplies / Meetings</b>	153.73	390.09	250.00	140.09	156.04%	250.00
<b>Office</b>						
<b>Lease 119 &amp; 123</b>	0.00	0.00	233.00	-233.00	0.0%	233.00
<b>Website</b>	0.00	675.52	500.00	175.52	135.1%	500.00
<b>Computer / Software</b>	0.00	3,207.20	4,000.00	-792.80	80.18%	4,000.00
<b>Copier Lease</b>	454.32	5,386.41	5,373.00	13.41	100.25%	5,373.00
<b>Repairs &amp; Maintenance</b>	1,371.71	22,926.16	8,230.00	14,696.16	278.57%	8,230.00
<b>Supplies</b>	205.94	2,696.38	2,800.00	-103.62	96.3%	2,800.00
<b>Telephone / Internet</b>	199.31	4,052.74	4,207.00	-154.26	96.33%	4,207.00
<b>Utilities</b>	1,004.33	4,932.37	4,536.00	396.37	108.74%	4,536.00
<b>Office - Other</b>	0.00	199.00				
<b>Total Office</b>	3,235.61	44,075.78	29,879.00	14,196.78	147.51%	29,879.00
<b>PROGRAMS</b>						
<b>PR Youth Respite</b>	59.55	326.92	2,160.00	-1,833.08	15.14%	2,160.00
<b>PR Activity/Mtg-Food &amp; Supplies</b>	272.36	6,259.23	10,000.00	-3,740.77	62.59%	10,000.00
<b>PR Bowling Lane Fees</b>	1,600.00	7,725.00	9,250.00	-1,525.00	83.51%	9,250.00
<b>PR DJ</b>	150.00	150.00	3,000.00	-2,850.00	5.0%	3,000.00
<b>PR Equipment, Shirts, Uniforms</b>	0.00	281.41	2,500.00	-2,218.59	11.26%	2,500.00
<b>PR Fuel</b>	26.20	542.18	2,900.00	-2,357.82	18.7%	2,900.00
<b>PR Game / Registration Fees</b>	0.00	1,550.00	1,200.00	350.00	129.17%	1,200.00
<b>PR Hotel</b>	256.82	7,241.26	12,000.00	-4,758.74	60.34%	12,000.00
<b>PR Other Expenses / Gifts</b>	204.49	495.40	600.00	-104.60	82.57%	600.00
<b>PR Parking &amp; Tolls</b>	0.00	36.29	310.00	-273.71	11.71%	310.00
<b>PR Practice Facil. / Lifeguards</b>	0.00	388.13	2,200.00	-1,811.87	17.64%	2,200.00
<b>PR Program Enhancements</b>	0.00	169.00				
<b>PR Tickets / Venue Fees</b>	0.00	2,945.00	20,000.00	-17,055.00	14.73%	20,000.00
<b>PR Training &amp; Background checks</b>	134.92	359.71	700.00	-340.29	51.39%	700.00
<b>PR Transportation</b>	0.00	2,602.92	5,600.00	-2,997.08	46.48%	5,600.00
<b>PR - Twenty Somethings</b>	157.81	1,077.71	1,800.00	-722.29	59.87%	1,800.00
<b>Total PROGRAMS</b>	2,862.15	32,150.16	74,220.00	-42,069.84	43.32%	74,220.00

**The Arc of Ft. Bend County**  
**Profit & Loss Budget Performance**  
December 2022

	<b>Dec 22</b>	<b>Jan - Dec 22</b>	<b>YTD Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>	<b>Annual Budget</b>
PR Contract Workers	240.00	3,248.00	10,616.00	-7,368.00	30.6%	10,616.00
Postage and Delivery	155.29	2,077.61	2,500.00	-422.39	83.1%	2,500.00
Professional Fees - Legal	0.00	0.00	60.00	-60.00	0.0%	60.00
<b>Total Expense</b>	<b>53,210.45</b>	<b>937,421.74</b>	<b>921,701.22</b>	<b>15,720.52</b>	<b>101.71%</b>	<b>921,701.22</b>
<b>Net Ordinary Income</b>	<b>37,451.38</b>	<b>-968.05</b>	<b>66,280.78</b>	<b>-67,248.83</b>	<b>-1.46%</b>	<b>66,280.78</b>
<b>Other Income/Expense</b>						
Other Income						
Interest Income	124.83	219.94				
Investment Income	49.03	255.61				
Other Income	0.00	0.00				
<b>Total Other Income</b>	<b>173.86</b>	<b>475.55</b>				
<b>Other Expense</b>						
Other Expenses	25.00	2,053.20				
<b>Total Other Expense</b>	<b>25.00</b>	<b>2,053.20</b>				
<b>Net Other Income</b>	<b>148.86</b>	<b>-1,577.65</b>				
<b>Net Income</b>	<b>37,600.24</b>	<b>-2,545.70</b>	<b>66,280.78</b>	<b>-68,826.48</b>	<b>-3.84%</b>	<b>66,280.78</b>

## 2023 Calendar of Board Meetings & Special Events

January 26	Board Meeting	6:00 pm Meeting
March 27	Board Meeting	6:00 pm Meeting
April 24	Annual Awards Dinner	6:00 pm
May 22	Golf Classic	TBD
June 26	Annual Board Meeting	6:00 pm Meeting
July 24	Board Meeting	6:00 pm Meeting
September 25	Board Meeting	6:00 pm Meeting
November 18	Best in the West	6:00 pm, BBQ Dinner, Dance, Auctions
December 18	Board Meeting	6:00 pm Meeting