



Board Meeting Agenda
July 22, 2019 – 6:00 p.m.

5:30 pm Dinner
6:00 pm Meeting

- I. Call to Order & Determination of a Quorum
- II. Appoint Secretary Pro-Tem
- III. Welcome Guests
- IV. Public Comment
- V. Welcome New Board Member, Dale Buckles
- VI. **Consent Agenda**
Approve Board Meeting Minutes – May 20, 2019
- VII. Assignment of Items Removed from Consent Agenda to Agenda
- VIII. CEO Report
 - A. May & June 2019 - Program Highlights
 - B. 119 Storage Space (tour at end of meeting)
 - C. Casey Connection Update
- IX. Committee Reports:
 - A. Executive Committee Report – C. Huber
Executive Committee Meeting Minutes – July 09, 2019
 1. **Board Committee Chairs/Members Assignments**
 2. **Revised Job Description for Program Directors**
 - B. Internal Committee Report – H. Marshall
 1. Golf Classic Income/Expenses
 2. Budget and Finance Committee
Accept Financials: June 2019 YTD
 3. Real Estate Committee – T. Zafar(**Closed Session**)
Review of Expenses for 119/123 Brooks Renovations
- X. Adjourn

Next Board Meeting: September 23, 2019



Meeting Minutes
 Annual Membership Minutes, Prosperity Bank
 May 21, 2019

- I. Call to Order and Determination of Quorum: Charlie Huber, Chairman, established a quorum was present and began the meeting at 6:05 p.m.

Present	Absent	Guests	Staff Present
Becky Geary	Pat Bullard	Dale Buckles	Laura LaVigne
Avis Goldy	Charles Swihart	Haden Buckles	Cheryl Olivier
Jenny Gortney	Tariq Zafar	Chance Geary	
Allan Harris		Tom Larsen	
Charlie Huber		Gail Lawson	
Stewart Jacobson			
Ann Johnston			
Sharon Lee			
Larry Lobue			
Hal Marshall			

- II. Welcome Guests: Charlie thanked everyone for coming and welcomed Chance Geary, Tom Larsen and Gail Lawson. Note: Dale & Haden Buckles arrived at 6:35 p.m.
- III. Public Comment: Tom Larsen stated he has been a member of The Arc since 1968. Charlie Huber thanked Tom for his 50+ years of help and all that he does.
- IV. Recognizing Retiring Board Members: Charlie stated that Charles Swihart was not able to attend tonight’s meeting, but thanked him for his years of service on The Arc’s Board and the External and Nominating Committees. Laura thanked Charles for providing Proactive IT services at no charge. Charlie then thanked Jenny Gortney for her years of service since 2010. Jenny served on The Arc’s Board, Real Estate Committee, Audit Committee and Executive Committee. Since the early 1990’s, Jenny has been heavily involved with the planning of the “Best in the West”. She currently serves as a Co-chair.
 Charlie reminded the Board to complete and submit the yearly Ethics & Conflict of Interest Policies’ receipts before leaving the meeting.
- V. Consent Agenda: Motion was made by Jenny Gortney to accept the Consent Agenda, seconded by Larry Lobue. **Motion approved.**
- VI. Assignment of Items Removed from Consent Agenda to Agenda: No items removed.
- VII. CEO Report: Laura reported on Program Highlights for the months of March and April. Karri held two parent training and speaking engagements as well as two Parent Support Group meetings. Karri met with a parent about her son getting a job. Laura stated that MOD Pizza recently hired Manak Pandya. He works twelve hours a week and he is thrilled to have a job. MOD Pizza had a grand opening earlier in the year and donated all of the proceeds to The Arc’s PNO/TeenTween Social program. Karri and Rachel met with Jennifer Pinti, Director of the T.W. Davis and Fort Bend Family YMCA, to discuss the Youth and TwentySomethings groups volunteering at their new Community Garden and using their pool facilities for a volunteer party. Karri also discussed future partnerships and adaptive sports opportunities at the YMCA. Nancy Dobert held several Social Recreation events. Rachel had competitions in Basketball and Soccer and track began in March. Rachel began planning two TwentySomethings events and summer

sports. Our April Teen/Tween Social event had 14 attendees. Laura mentioned the possibility of opening another location at River Pointe Church. Laura notified the Board that Rachel Lenzsch is getting married, will be moving to Austin, TX and has resigned. Cheryl and Laura met with Commissioner DeMerchant to describe the programs and services offered at The Arc. Laura and Karri met with Judge K.P. George. Laura and Karri also met with some middle school students who have developed a phone app that will connect and provide users a chat forum about issues. Laura notified the Board that the Skeeters Foundation has awarded The Arc a \$7500 grant, which will be designated for the Special Olympics program. The Arc will be applying for a grant from Halliburton. Hal Marshall asked if we knew how many beneficiaries does Halliburton support. Larry Lobue stated that last year they supported 20.

VIII. Committee Reports:

A. Executive Committee: Minutes are in Consent Agenda

B. Internal Committee

1. Budget & Finance

a) Hal Marshall reviewed the April 2019 YTD Financials and a pie chart reflecting the 2018 Income/Functional Expenses. A motion was made by committee to approve the April 2019 YTD Financials and 2018 Income/Functional Expenses. **Motion approved.**

2. Real Estate Committee

The Board convened in closed session at 7:06 p.m. to discuss the lease renewals for 3003 Gilmar, River Rd and Whispering Creek homes. The board reconvened in open session at 7:08 p.m.

a. Motion made by committee to renew the 3003 Gilmar, River Rd and Whispering Creek leases according to the recommendation by the Real Estate committee. **Motion approved.**

b. Laura remarked that renovations to 119 Brooks have been completed. James Patterson has new shelving and will ask for volunteers to help move items from CubeSmart Public Storage to 119 Brooks. This move will save The Arc \$507/month. Larry Lobue stated that we need furniture at 119 Brooks.

C. Governance Committee:

1. Sharon Lee and Charlie Huber recommended the reappointment of Pat Bullard to board position 15 and the appointment of Dale Buckles to board position 12. **Motion approved.**

2. Charlie explained the recommended revisions of the Bylaws addressing board meeting attendance. **Motion approved.**

3. Charlie presented the names of the three proposed Foundation Board members for the term of May 1, 2019 – April 30, 2022 for acceptance: Bob Ewing, John Null and Bridget Yeung. **Motion approved.**

VIII. New Business:

A. Charlie reminded the board about Golf Classic on June 17, 2019 at Weston Lakes. He asked the board to please try to attend the dinner and if anyone was interested in volunteering, or to buy a team, to please contact The Arc. Laura asked that the Board consider coming to the Auction. There are 15 – 18 great auction items this year.

B. Stewart Jacobson asked Charlie if there were any Legislative updates. Charlie stated that after an investigation by the Department of Justice, it was determined that Texas was in violation of federal law by placing a cap on the number of students identified as qualifying for Special Education services. Texas will provide additional funding to provide compensatory services to those students who were denied.

IX. Adjourn: Meeting adjourned at 7:13 p.m.

Submitted by:
Cheryl Olivier, Administrative Assistant

Attested to:
Sharon Lee, Secretary, Board of Directors

**CEO Report
May & June 2019**

I. Strategic Goal: The Arc shall advocate for appropriate individualized educational programs/opportunities for people with intellectual and developmental disabilities (I/DD) in all stages of life.

Karri's Highlights:

Parent Contacts & Visits:

- General Info & Referral: May: 11 June: 18
- SpEd Consults May: 36 June: 21
- Adult Service/Transition (Provider/Day Hab/SO&SR): May: 2 June: 6
- Employment: May: 1 June: 2
- IEP Reviews: May: 4 June: 2
- ARD/Grievance Meetings: May: 0 June: 1

Total Education Advocacy Hours for 2019 from Jan – June: 153.60

Jan: 27.1 hrs. Feb: 35.3 hrs. Mar: 28.9 Apr: 18.4 May: 27.7 hrs. June: 16.2

Special Ed & Advocacy training - online video series & AFB article library

- Create “Welcome to The Arc of Fort Bend” New Member Orientation PowerPoint & draft script to create a video.
- Create Article on 1915(c) Home & Community Based Services (Medicaid Waivers)

Parent Support Group:

5/9/19 – Vocational Rehabilitation Services – Texas Workforce Commission

Professional Development:

6/06-07 – Positive Behavior Management & Support Workshop offered by U of North Texas & Texas Health & Human Services

II. Strategic Goal: The Arc shall advocate for a variety of vocational/employment options for people with I/DD.

III. Strategic Goal: The Arc shall advocate for public and private community institutions to become more responsive to the individual needs of people with I/DD, thereby promoting quality of life for all.

- 6/14/19 – Kari and Rachel presented to Fort Bend Connect about AFB Adult programs.
- 6/20/19 – Karri represented The Arc at the “Vendor Fair for Non-profits” – Rosenberg Civic Center

Community Meetings:

Karri: Fort Bend Connect, Community Resource Coordination Group (CRCG), Fort Bend Chamber “Leadership Forum”

Laura: FASD Collaborative UT, Austin, Sugar Land Rotary, Leaders’ Circle, Health Education Advisory Board (HEAB) of OBMC, Fort Bend Transportation Advisory Committee

IV. Strategic Goal: The Arc shall advocate for and promote a variety of appropriate and inclusive social, cultural, fitness/wellness opportunities in the community.

Bowling:

May 4 – 22

May 18 – 31

May 11 – 17

May 25 - 26

Social Recreation:

May 4 – Nitro Circus – 80 members, family and staff attended.

May 18– Sugar Land Skeeters game– 110 members, family and staff attended

June 8 – Houston Astros – 90 Social rec members, family and staff attended.

June 21 – Dance at K of C Sugar Land–102 Social rec members, family, staff and guests attended.

Special Olympics:

- 22 athletes attended Summer Games in San Antonio at Morgan’s Wonderland - May 2-5
- Enforced and will continue to enforce an attendance policy for sports going to State Games. Athletes MUST attend 70% of the scheduled practices to be eligible for state.
- Golf continued to practice with 8 athletes participating
- Started planning and sent out registration for the Summer sports – Bocce, Aquatics, and Softball

Athletic Banquet:

6/23/19 Rachel and Nancy planned and conducted the annual Sports Banquet –205 athletes, bowlers, parents and volunteers attended. “Team Citgo Volunteers” served the food.

Teen/Tween Social:

5/03/19 – Teens Attend: 12 (2 first time attendees, 1 No Show) Volunteers: 10 (7 Teens; 3 Adults] 2 first time volunteers, 3 no shows)

6/07/19 – Teens Attend: 10 (2 first time attendees. 3 No-show & cancelations)

Volunteers: 12 (8 Teens; 4 Adults. 4 First time volunteers. 4 No-show/Canceled)

Teen/Tween Social Program Impact from Jan. - June 2019:

42 Teen & Adult Volunteers spent over 126 hrs playing games & practicing social skills with 33 Fort Bend County Teens with I/DD

TwentySomethings:

5/19/19 - 25 participants and family members enjoyed suite tickets to the Skeeters Game

5/31/19 Hawaiian Luau at Christ Church, Sugar Land. Chick-fil-a was served, unique silly games were played, and dancing at the end. 65 people attended – 22 young adults with IDD, 30 parents/siblings, 10 volunteers. Two families joined TwentySomethings due to the success of the event!

Youth:

6/29/19 – Skeeters Family Fun Night

Issued Family Passes to the Children’s Museum of Houston

V. Strategic Goal: The Arc shall continue to invest in properties that are self-sustaining and provide facilities for our constituents

See Real Estate Committee meeting minutes for actions.

VI. Strategic Goal: The Arc shall provide effective leadership to insure sustainability of the organization’s programs and services through utilizing an annual, Cost/Base/Analysis, assisting with fundraising activities, acquiring grants and maintaining the “corpus” of the Foundation

Rachel and I attended the “Mixer on the Mound” at Constellation Field as one of the beneficiaries of a \$7500 grant from Skeeters Foundation.

I accepted a \$3000 grant from Exchange Club of Sugar Land

I interviewed Pam Hollaway to replace Rachel the end of July. Pam accepted the position.

Rachel and I submitted a grant application to the Halliburton Charity Golf Tournament

Rachel received a \$750 donation designated for the TwentySomethings program. Donation was a result of her efforts planning the “Hawaiian Luau”. Donation was received from 7 Mile Road Church, Houston. Four volunteers from the church attended the event!

Gary Krueger and I met with Keith Simmons, Weston Lakes CC, to discuss details of Golf Classic on June 17. Entire staff helped plan and execute the Golf Classic – assisting the committee with tasks and details.

Community Development Block Grant:

Nancy completed the May and June monthly reports for the grant

Reimbursement for May 2019:

Personnel - \$ 2,343.68

Activity Fees - \$ 2,501.41

Contract Drivers - - \$ 673.13

Reimbursement June for 2019:

Personnel –\$ 2,187.43

Activity Fees – \$ 1,429.65

Contract Drivers - \$ 568.43



Executive Team Meeting Agenda
4:45 pm July 09, 2019

Attendees: C. Huber, L. Lobue, H. Marshall, S. Lee, T. Zafar, L. LaVigne

1. Internal Committee Report: H. Marshall

- a. Budget & Finance Committee
 - i. June 2019 YTD Financials - reviewed and discussed. Advocacy in Action/Casey Connection was not budgeted in 2019. Amendment to budget may be necessary to add these expenses. Repair and maintenance expenses have been paid out of current operating budget with no need to ask Foundation for additional funds.
 - ii. Golf Classic Income/Expenses - The Golf Classic is a test of post-election fundraising ability. Revenue for 2019 increased 10% over 2018 - \$113,000 vs. \$104,000. Expenses are minimal. The Arc is currently ahead of budget for fundraising.
- b. Real Estate Committee Meeting: T. Zafar (& Hal ☺)
 - i. 119/123 Brooks Renovation Update (completed & paid!)
 - ii. No meetings in June or July -no actions items for upcoming Board meeting

2. Governance Committee: S. Lee - no action items for upcoming Board meeting.

3. CEO Report: L. LaVigne

- a. *Casey Connection*– update - Dana Anderson showed the Program Directors how to access the system. Laura wants the system up and running by August. Real Estate and Membership areas are almost done. There will be a demonstration at the Board meeting.
- b. Program Highlights - Special Olympics, Bowling and Teen Social are on break for the summer.
- c. Pam Hollaway – hired as the new Program Director to start July 29 to replace Rachel who is moving to Austin. Pam was formerly with Special Olympics Area 2.

4. July 22, 2019 Board Meeting Agenda: C. Huber – reviewed and edits made.

5. Board Committee Assignments: C. Huber – Ratify the following:

- a. Megan Geary is a new member of the Budget and Finance Committee.
- b. Dale Buckles has been assigned to the Governance Committee.
- c. Revised Job Description for Program Directors

Next Meeting: Wednesday, September 11, 4:45 pm

Golf Classic 2018		Golf Classic 2019	
Total Income	Total Expenses	Total Income	Total Expenses
\$104,647.00	\$4,105.45	\$113,824.00	\$3,923.90

The Arc of Ft. Bend County
Balance Sheet
 As of June 30, 2019
Jun 30, 19

ASSETS

Current Assets

Checking/Savings

Cash

Credit Card Account	18,834.06
Fundraising (WD)	48,770.48
Money Market	27,447.92
Operating Account	123,954.21
Facilities Reserve contra	-66,000.00

Total Cash 153,006.67

Total Checking/Savings 153,006.67

Other Current Assets

Prepaid Insurance

Crime	112.75
Cyber Liability	1,100.00
Auto	4,818.08
D&O	3,124.00
Umbrella	1,644.50
Professional Liability	6,234.25
Property	32,880.91
Worker's Comp	478.70

Total Prepaid Insurance 50,393.19

Total Other Current Assets 50,393.19

Total Current Assets 203,399.86

Fixed Assets

Building-Commercial Property	1,195,871.59
Improvements-Commercial Propert	912,294.20
Building - Homes	2,326,047.15
Improvements-Homes	336,088.10
Land	810,768.00
Leasehold Improvemnt.123 Brooks	9,062.00
Office Equipment	5,324.02
Furniture and Fixtures	6,720.00
Computer Equipment	15,757.00
Automotive	76,832.44
Accumulated Depreciation	-1,886,889.66

Total Fixed Assets 3,807,874.84

Other Assets

Trans to Foundation to invest	74,448.00
Facilities Reserve for Repairs	66,000.00
Escrow - Rychlik Job Services	2,500.00
Earnest Money	1,000.00

Total Other Assets 143,948.00

TOTAL ASSETS 4,155,222.70

LIABILITIES & EQUITY

Liabilities

Current Liabilities

The Arc of Ft. Bend County
Balance Sheet

As of June 30, 2019
Jun 30, 19

Accounts Payable	
Accounts Payable-ARC	-33.40
Total Accounts Payable	-33.40
Other Current Liabilities	
Retirement Plan Payable	675.00
Total Other Current Liabilities	675.00
Total Current Liabilities	641.60
Long Term Liabilities	
N/P-ARC Fdn (Worley Dr)	224,904.75
Security Deposits Payable	20,375.00
N/P-ARC Fdn (6419 Brazos Glen)	93,875.92
N/P-ARC Fdn (Chapman Falls)	63,431.36
N/P-ARC Fdn (5141 Cotter Ln)	90,189.88
N/P-ARC Fdn (2715 Cypress Impr)	262,525.38
N/P-ARC Fdn (Manorfield)	130,912.62
N/P-ARC Fdn (Rustic Trail)	138,464.02
N/P-ARC Fdn (5618 Wagon Wheel)	114,028.99
N/P-ARC Fdn (Whispering Creek)	243,498.64
N/P-ARC Fdn(2607 WillowSprings)	128,186.94
Total Long Term Liabilities	1,510,393.50
Total Liabilities	1,511,035.10
Equity	
Unrestricted Net Assets	2,690,216.58
Net Income	-46,028.98
Total Equity	2,644,187.60
TOTAL LIABILITIES & EQUITY	4,155,222.70

The Arc of Ft. Bend County Profit & Loss Budget Performance June 2019

	<u>Jun 19</u>	<u>Jan - Jun 19</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense						
Income						
Facilities Other Income	0.00	1,745.00				
Ride fee	539.67	2,183.42	1,500.00	683.42	145.56%	3,000.00
Youth Respite	40.00	770.00	270.00	500.00	285.19%	450.00
Riveredge Mortgage Payment	0.00	0.00	0.00	0.00	0.0%	1,036.00
Bowling - Lane Fee Income	742.00	4,466.00	4,850.00	-384.00	92.08%	7,296.00
Donations & Contributions	1,172.40	7,772.26	9,900.00	-2,127.74	78.51%	20,000.00
Donations - Designated	150.00	6,897.46	730.00	6,167.46	944.86%	1,570.00
Fundraising Event	82,724.70	99,868.37	45,000.00	54,868.37	221.93%	315,000.00
Grant - CDBG Fort Bend	3,150.65	16,523.54	16,950.00	-426.46	97.48%	34,000.00
Grant - FBJSL	0.00	0.00	0.00	0.00	0.0%	10,000.00
Grants - Other	12,500.00	12,500.00	0.00	12,500.00	100.0%	80,000.00
Membership Revenue	1,694.50	6,231.09	4,800.00	1,431.09	129.81%	10,000.00
Rental Income	45,050.00	232,580.00	216,300.00	16,280.00	107.53%	432,600.00
Social Rec Fees	1,718.59	7,657.94	6,900.00	757.94	110.99%	14,000.00
Total Income	149,482.51	399,195.08	307,200.00	91,995.08	129.95%	928,952.00
Gross Profit	149,482.51	399,195.08	307,200.00	91,995.08	129.95%	928,952.00
Expense						
Auto / Vans - Repairs & Maint.	0.00	528.34	580.00	-51.66	91.09%	1,200.00
Advocacy in Action						
Information / Referral	0.00	303.42	340.00	-36.58	89.24%	600.00
Educational Advocacy	0.00	100.00	60.00	40.00	166.67%	160.00
Advocacy in Action - Other	831.25	4,756.25	0.00	4,756.25	100.0%	4,700.00
Total Advocacy in Action	831.25	5,159.67	400.00	4,759.67	1,289.92%	5,460.00
Accounting, Audit, Payroll	216.12	1,348.90	1,405.00	-56.10	96.01%	15,470.00
Advertising & Marketing	0.00	1,144.00	420.00	724.00	272.38%	840.00
Affiliation/Asso/Mbrship/Certs	0.00	985.00	1,270.00	-285.00	77.56%	4,278.00
Bank & CC Charges	-9.81	2,642.58	550.00	2,092.58	480.47%	4,300.00
Board Expenses	0.00	804.72	825.00	-20.28	97.54%	1,400.00
Community Outreach	0.00	2,650.00	2,650.00	0.00	100.0%	3,500.00
Conferences	0.00	318.87	310.00	8.87	102.86%	1,345.00
Continuing Education/Staff Dev	0.00	50.00	50.00	0.00	100.0%	500.00

The Arc of Ft. Bend County Profit & Loss Budget Performance June 2019

	<u>Jun 19</u>	<u>Jan - Jun 19</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Employee Expenses						
Employee Salaries	29,098.86	174,185.61	173,656.50	529.11	100.31%	347,313.00
Employee-FICA	1,794.78	10,790.20	13,055.04	-2,264.84	82.65%	26,110.00
Employee-Health/Dental	4,644.29	27,865.74	28,828.02	-962.28	96.66%	57,656.04
Employee-Medicare	419.74	2,523.44				
Employee-Retirement Plan	0.00	0.00	0.00	0.00	0.0%	6,826.00
Employee-SUTA	0.00	194.38	4,644.00	-4,449.62	4.19%	4,644.00
Mileage Reimbursement	0.00	128.12	50.00	78.12	256.24%	1,950.00
Total Employee Expenses	35,957.67	215,687.49	220,233.56	-4,546.07	97.94%	444,499.04
Event Expenses	3,187.00	7,658.13	2,525.00	5,133.13	303.29%	38,800.00
Facilities HOA Fees	0.00	12,783.32	12,410.00	373.32	103.01%	12,410.00
Facilities Inspection/Appraisal	0.00	0.00	0.00	0.00	0.0%	0.00
Facilities (Other)	0.00	118.17				
Facilities Prop Mgmt Fees	1,300.00	7,800.00	7,800.00	0.00	100.0%	15,600.00
Facilities R&M / Improvements	4,054.13	25,147.88	15,240.00	9,907.88	165.01%	30,480.00
Facilities Utilities	0.00	104.50				
Insurance						
Crime	0.00	0.00	0.00	0.00	0.0%	123.00
Workers Comp	-1,132.00	-1,132.00	0.00	-1,132.00	100.0%	1,132.00
Property	-717.00	-717.00	0.00	-717.00	100.0%	35,870.00
Cyber Liability	0.00	0.00	0.00	0.00	0.0%	1,200.00
Auto	0.00	0.00	0.00	0.00	0.0%	5,256.00
Professional Liability	0.00	0.00	0.00	0.00	0.0%	6,405.00
D&O / Fiduciary	0.00	0.00	0.00	0.00	0.0%	3,408.00
Umbrella	0.00	0.00	0.00	0.00	0.0%	1,794.00
Total Insurance	-1,849.00	-1,849.00	0.00	-1,849.00	100.0%	55,188.00
Interest Expense	7,889.96	36,611.55	35,671.05	940.50	102.64%	67,076.05
Meals & Supplies / Meetings	0.00	0.00	0.00	0.00	0.0%	500.00
Office						
Website	0.00	880.00	0.00	880.00	100.0%	700.00
Cell Phone	155.21	1,011.70	1,479.00	-467.30	68.4%	2,958.00
Computer / Software	0.00	2,276.66	600.00	1,676.66	379.44%	1,200.00

The Arc of Ft. Bend County
Profit & Loss Budget Performance
June 2019

	<u>Jun 19</u>	<u>Jan - Jun 19</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Copier Lease	414.50	2,354.66	2,175.00	179.66	108.26%	4,350.00
Repairs & Maintenance	21,631.01	50,399.55	5,040.00	45,359.55	999.99%	10,130.00
Supplies	0.00	1,042.68	2,100.00	-1,057.32	49.65%	4,300.00
Storage Rental	0.00	2,525.00	2,020.00	505.00	125.0%	2,020.00
Telephone / Internet	0.00	2,117.20	2,142.00	-24.80	98.84%	4,291.00
Utilities	76.45	308.00	2,040.00	-1,732.00	15.1%	4,080.00
Office - Other	0.00	232.80	240.00	-7.20	97.0%	240.00
Total Office	22,277.17	63,148.25	17,836.00	45,312.25	354.05%	34,269.00
PROGRAMS						
PR Youth Respite	252.00	2,398.91	5,315.40	-2,916.49	45.13%	8,859.00
PR Activity/Mtg-Food & Supplies	0.00	5,362.63	6,490.00	-1,127.37	82.63%	12,450.00
PR Athletic Banquet	692.50	4,868.66	4,925.00	-56.34	98.86%	5,800.00
PR Bowling Lane Fees	1,113.00	8,011.50	8,200.00	-188.50	97.7%	12,768.00
PR DJ	300.00	900.00	900.00	0.00	100.0%	3,000.00
PR Equipment, Shirts, Uniforms	0.00	114.75	120.00	-5.25	95.63%	3,550.00
PR Fuel	0.00	1,065.84	1,050.00	15.84	101.51%	3,200.00
PR Game / Registration Fees	0.00	1,545.00	1,600.00	-55.00	96.56%	3,000.00
PR Hotel	0.00	5,262.40	5,320.00	-57.60	98.92%	20,000.00
PR Other Expenses / Gifts	0.00	430.00	400.00	30.00	107.5%	750.00
PR Parking & Tolls	0.00	156.00	600.00	-444.00	26.0%	1,450.00
PR Practice Facil. / Lifeguards	911.25	1,967.25	1,000.00	967.25	196.73%	2,600.00
PR Scholarships	0.00	1,000.00	1,000.00	0.00	100.0%	3,000.00
PR Tickets / Venue Fees	0.00	18,756.75	18,750.00	6.75	100.04%	32,000.00
PR Training & Background checks	0.00	20.00	10.00	10.00	200.0%	200.00
PR Transportation	0.00	690.00	700.00	-10.00	98.57%	7,000.00
PR - Twenty Somethings	0.00	985.31	400.00	585.31	246.33%	2,400.00
Total PROGRAMS	3,268.75	53,535.00	56,780.40	-3,245.40	94.28%	122,027.00
PR Contract Drivers	1,130.01	7,721.90	9,900.00	-2,178.10	78.0%	20,000.00
Postage and Delivery	0.00	965.10	1,590.00	-624.90	60.7%	3,200.00
Printing and Reproduction	0.00	273.00	250.00	23.00	109.2%	1,200.00
Professional Fees - Legal	0.00	0.00	0.00	0.00	0.0%	50.00
Professional Fees - Other	0.00	0.00	0.00	0.00	0.0%	500.00

The Arc of Ft. Bend County
Profit & Loss Budget Performance
 June 2019

	<u>Jun 19</u>	<u>Jan - Jun 19</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Total Expense	78,253.25	445,337.37	388,696.01	56,641.36	114.57%	884,092.09
Net Ordinary Income	71,229.26	-46,142.29	-81,496.01	35,353.72	56.62%	44,859.91
Other Income/Expense						
Other Income						
Investment Income	4.02	45.74				
Total Other Income	4.02	45.74				
Other Expense						
Other Expenses	0.00	-67.57				
Total Other Expense	0.00	-67.57				
Net Other Income	4.02	113.31				
Net Income	<u>71,233.28</u>	<u>-46,028.98</u>	<u>-81,496.01</u>	<u>35,467.03</u>	<u>56.48%</u>	<u>44,859.91</u>

Implementation of Repairs/Maintenance – Brooks Street Buildings						
	Allocated	Estimated	Actual	Difference: Allocated vs Actual	Notes	
Roof Repair (includes replacing gas line to heater on roof)	\$ 34,485	\$ 5,265	\$ 6,320	\$ 28,165		
Mold Remediation	\$ 22,425	\$ 18,041	\$ 22,709			
Re-Build Interior	\$ 21,000	\$ 8,679	\$ 14,375	\$ 6,625		
Mechanical A/C units	\$ 18,970		\$ 2,400	\$ 16,570	Actual = One year (2X's a year) of 5 yr Maintenance Agreement for maintenance of 2 units.	
Accessibility - Concrete	\$ 600	\$ 600	\$ 600	\$ -		
Exterior Grade - Landscaping	\$ 1,250	\$ 1,100	\$ 1,100	\$ 150		
Plumbing	\$ 175	\$ 165	\$ 165	\$ 10		
Electrical	\$ 125	\$ 125	\$ 125	\$ -		
Sub Total	\$ 99,030	\$ 33,975	\$ 47,794	\$ 51,520		
Replace Monument Sign			\$ 878	one time		
Water			\$ 70	monthly		
Electric					No charge, yet	
Gas					No charge, yet	
Lawn Maintenance					No charge, yet	
Quarterly Pest Control			\$ -		In-kind donation Selesky Pest Control	
Sub Total			\$ 948			